

**CITY OF PLACERVILLE
MEASURES H/L SALES TAX COMMITTEE MEETING
AGENDA**

**MONDAY, FEBRUARY 5, 2024
OPEN SESSION: 6:00 PM**

TOWN HALL
549 MAIN STREET, PLACERVILLE, CA 95667



2024

Susan Rodman, Chairperson
Garry Silvey, Vice-Chairperson
Elizabeth Zangari, Secretary
Thomas Cumpston, Committee Member
Mickey Kaiserman, Committee Member
Ryan Carter, Alternate Committee Member

Advance Correspondence/Written Comments: You may submit your comments by e-mail to the Staff Liaison at dwarren@cityofplacerville.org, or you may submit your comments in-person at the Finance Department, City Hall – 1st Floor, 3101 Center Street by 2:00 p.m. the day before the meeting to give the Staff Liaison adequate time to forward your comments to the Committee. Please be aware that, while these comments will be provided to the members of the Committee and will become part of the public record, they will not be read aloud at the time of the meeting. Comments must not be slanderous and must relate to the business within the jurisdiction of the Committee. All written communication will be kept on file in the Finance Department.

6:00 P.M. OPEN SESSION

1. **CALL TO ORDER AND PLEDGE OF ALLEGANCE TO THE FLAG:**
2. **ROLL CALL:** Carter, Cumpston, Kaiserman, Rodman, Silvey, Zangari
3. **ADOPTION OF AGENDA:**
4. **PUBLIC COMMENT - BRIEF – NON-AGENDA ITEMS:**
 - 4.1 **Written Communication**
 - 4.2 **Oral Communication**
5. **MINUTES OF THE MEASURES H/L SALES TAX COMMITTEE MEETING OF DECEMBER 18, 2023 (Mr. Warren):**

Recommendation by the Staff Liaison that the Measures H/L Sales Tax Committee approve the minutes of the Committee meeting held December 18, 2023.
6. **ANNUAL MEASURES H/L REPORT TO THE COMMUNITY (Ms. McConnell and Mr. Warren):**

The final version of the Annual Measures H/L Report to the Community as of June 30, 2023 that was distributed with the January 2024 utility bills is included in the agenda packet for informational purposes only.
7. **STREETS, SEWER SYSTEM, AND WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM PROJECT UPDATE (Ms. McConnell):**

The Interim City Engineer will present a status update on all active street, sewer system, and water system Capital Improvement Program (CIP) projects.

8. MEASURE H FUND QUARTERLY FINANCIAL REPORT AS OF SEPTEMBER 30, 2023 (Mr. Warren):

Recommendation by the Staff Liaison that the Measures H/L Sales Tax Committee acknowledge and file the Measure H Fund financial report for the quarter ended September 30, 2023.

9. MEASURE L FUND QUARTERLY FINANCIAL REPORT AS OF SEPTEMBER 30, 2023 (Mr. Warren):

Recommendation by the Staff Liaison that the Measures H/L Sales Tax Committee acknowledge and file the Measure L Fund financial report for the quarter ended September 30, 2023.

10. CONSIDER RECOMMENDING TO THE CITY COUNCIL A \$105,000 BUDGET APPROPRIATION FROM THE MEASURE L FUND CONSTRUCTION RESERVE FOR THE BEE STREET STORM DRAIN REPAIR PROJECT (CIP #42424-Ms. McConnell):

Recommendation by the Interim City Engineer that the Measures H/L Sales Tax Committee recommend to the City Council a \$105,000 budget appropriation from the Measure L Fund for the Bee Street Storm Drain Repair project (CIP #42424).

11. WATER AND WASTEWATER COST OF SERVICE STUDY STATUS UPDATE (Mr. Warren):

The Staff Liaison will provide a status update on the current water and wastewater cost of service study and receive input from the Committee.

12. CONSIDER RECOMMENDING TO THE CITY COUNCIL THE USE OF UP TO \$1,016,070 IN FISCAL YEAR 2024/2025 MEASURE H FUND NET REVENUES FOR WATER RECLAMATION FACILITY DEBT SERVICE IN DEVELOPING THE CURRENT WATER AND WASTEWATER COST OF SERVICE STUDY (Mr. Warren):

Recommendation by the Staff Liaison that the Measures H/L Sales Tax Committee recommend to the City Council the use of up to \$1,016,070 in Fiscal Year 2024/2025 Measure H Fund net revenues for Water Reclamation Facility debt service in developing the current water and wastewater cost of service study.

13. UPCOMING ITEMS:

Items tentatively scheduled for the next Committee meeting include: The Street, Sewer System, and Water System Capital Improvement Program project highlights, water and wastewater cost of service study update, Measure H Fund financial report for the quarter ended December 31, 2023, Measure L Fund financial report for the quarter ended December 31, 2023, HDL Trends & Economic Drivers Report as of December 2023.

14. REQUESTS FOR FUTURE AGENDA ITEMS (Mr. Warren):

15. NEXT MEETING:

Monday, March 4, 2024 at 6:00 PM.

16. ADJOURNMENT:

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Committee meeting, please contact the Staff Liaison's Office (530) 642-5223 within 48 hours of the meeting.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts the Agenda on the City Hall window and on the City's website: www.cityofplacerville.org.

CERTIFICATION OF AGENDA POSTING

I, David R. Warren, Staff Liaison/Assistant City Manager/Director of Finance of the City of Placerville, declare that the foregoing Agenda for the February 5, 2024, Meeting of the Measures H/L Sales Tax Committee was posted and available for review on February 2, 2024 at the City Hall of the City of Placerville, 3101 Center Street, Placerville, CA 95667. The Agenda is also available on the City website at www.cityofplacerville.org

Attest:



Staff Liaison/Assistant City Manager/Director of Finance

**CITY OF PLACERVILLE
MEASURES H/L SALES TAX COMMITTEE MEETING
MINUTES**

**MONDAY, DECEMBER 18, 2023
OPEN SESSION: 6:00 PM**

TOWN HALL
549 MAIN STREET, PLACERVILLE, CA 95667



2023

Susan Rodman, Chairperson
Garry Silvey, Vice-Chairperson
Elizabeth Zangari, Secretary
Thomas Cumpston, Committee Member
Mickey Kaiserman, Committee Member
Ryan Carter, Alternate Committee Member

6:00 P.M. OPEN SESSION

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG:

The meeting was called to order at 6:01 PM by Chairperson Rodman, and the Pledge of Allegiance to the Flag was recited.

2. ROLL CALL:

Present: Carter, Cumpston, Kaiserman, Rodman, Silvey, Zangari
Absent: None

3. ADOPTION OF AGENDA:

It was moved by Committee Member Kaiserman and seconded by Vice-Chairperson Silvey to adopt the agenda as presented. The motion passed by the following vote:

AYES: Cumpston, Kaiserman, Rodman, Silvey, Zangari
NOES: None
ABSENT: None
ABSTAIN: None

4. PUBLIC COMMENT - BRIEF – NON-AGENDA ITEMS:

4.1 Written Communication

No written communication was received by the Committee.

4.2 Oral Communication

No oral communication was received by the Committee.

5. INTRODUCTION OF INTERIM CITY ENGINEER AND ASSISTANT FINANCE DIRECTOR (Mr. Warren):

The Staff Liaison introduced the newly appointed Interim City Engineer, Melissa McConnell, and Assistant Finance Director, Natalie Tornincasa, to the Committee.

6. MINUTES OF THE MEASURES H/L SALES TAX COMMITTEE MEETING OF NOVEMBER 6, 2023 (Mr. Warren):

Following discussion by the Committee, it was moved by Committee Member Cumpston and seconded by Committee Member Kaiserman to adopt the minutes for the Measures H/L Sales Tax Committee meeting held on November 6, 2023, as presented. The motion passed by the following vote:

AYES: Cumpston, Kaiserman, Rodman, Silvey, Zangari
NOES None
ABSENT: None
ABSTAIN: None

7. STREETS, SEWER SYSTEM, AND WATER SYSTEM CAPITAL IMPROVEMENT PROGRAM PROJECT HIGHLIGHTS (Ms. McConnell):

The Interim City Engineer presented a brief update on the major street, sewer system, and water system Capital Improvement Program (CIP) projects funded by the Measure H and/or Measure L sales taxes and responded to questions posed by the Committee. Public comment was received from Kathi Lishman.

8. MEASURE H FUND QUARTERLY FINANCIAL REPORT AS OF JUNE 30, 2023 (Mr. Warren):

The Staff Liaison presented the Measure H Fund financial report for the quarter ended June 30, 2023 and responded to questions posed by the Committee. Following discussion by the Committee, it was moved by Committee Member Cumpston and seconded by Committee Member Kaiserman to acknowledge and file the Measure H Fund financial report for the quarter ended June 30, 2023. The motion passed by the following vote:

AYES: Cumpston, Kaiserman, Rodman, Silvey, Zangari
NOES None
ABSENT: None
ABSTAIN: None

9. MEASURE L FUND QUARTERLY FINANCIAL REPORT AS OF JUNE 30, 2023 (Mr. Warren):

The Staff Liaison presented the Measure L Fund financial report for the quarter ended June 30, 2023 and responded to questions posed by the Committee. Following discussion by the Committee, it was moved by Committee Member Kaiserman and seconded by Vice-Chairperson Silvey to acknowledge and file the Measure L Fund financial report for the quarter ended June 30, 2023. The motion passed by the following vote:

AYES: Cumpston, Kaiserman, Rodman, Silvey, Zangari
NOES None
ABSENT: None

ABSTAIN: None

10. HDL SALES TAX TRENDS & ECONOMIC DRIVERS AS OF SEPTEMBER 2023 (Mr. Warren):

A copy of the HDL Sales Tax Trends and Economic Drivers report as of September 2023 was included in the agenda packet for informational purposes only.

11. DRAFT ANNUAL MEASURES H/L REPORT TO THE COMMUNITY (Ms. McConnell and Mr. Warren):

The Interim City Engineer and the Staff Liaison presented the draft Annual Measures H/L Report to the Community as of June 30, 2023 and received comments and suggestions from the Committee. Following discussion by the Committee, it was moved by Vice-Chairperson Silvey and seconded by Secretary Zangari acknowledge and file the draft Annual Measures H/L Report to the Community as of June 30, 2023 as revised that will be distributed with the January 2024 utility bills. The motion passed by the following vote:

AYES: Cumpston, Kaiserman, Rodman, Silvey, Zangari
NOES: None
ABSENT: None
ABSTAIN: None

12. ORANGEBURG SEWER PIPE REPLACEMENT STATUS UPDATE (Ms. McConnell):

The Interim City Engineer presented a status update on the City's efforts in replacing the remaining Orangeburg sewer pipe and responded to questions posed by the Committee.

13. WATER AND WASTEWATER COST OF SERVICE STUDY STATUS UPDATE (Mr. Warren):

The Staff Liaison provided a status update on the current water and wastewater cost of service study and received questions and comments from the Committee.

14. UPCOMING ITEMS:

Items tentatively scheduled for the next Committee meeting include: The Street, Sewer System, and Water System Capital Improvement Program project update, water and wastewater cost of service study update, Measure H Fund financial report for the quarter ended September 30, 2023, Measure L Fund financial report for the quarter ended September 30, 2023, HDL Trends & Economic Drivers Report as of December 2023.

15. REQUESTS FOR FUTURE AGENDA ITEMS (Mr. Warren):

No future agenda items were requested by the Committee.

16. NEXT MEETING:

Monday February 5, 2024 at 6:00 PM.

17. ADJOURNMENT:

The meeting was adjourned at 7:39 PM by Chairperson Rodman.

Dave Warren, Staff Liaison/Director of Finance

Elizabeth Zangari, Secretary

A Message From the City Manager

In 2010 and 2016, you the voters passed sales tax measures to assist in providing better roads, water, sewer, and storm drain services. Measures H and L together added just over \$4 million a year to fix and improve our roads and pipes. For a decade now, Measure H has funded sewer debt and rate relief, along with some capital improvements. It took some time after 2016 to accumulate enough Measure L revenues to fund large construction projects, but since 2020 we have really begun to see the fruits of our efforts.

Projects completed include sewer plant improvements, full reconstructions of Mosquito Road and Upper Broadway, and repaving of other streets like Conrad St., Middletown Rd., Coon Hollow Road, Benham St., and Dimity Ln. Over 2023, the Placerville Station II project was completed along with the Hocking Street Sewer Line Replacement project. This coming year, major projects will repave the remainder of Broadway, repair and replace the underground utilities and improve that corridor to make it more walkable. We have many additional projects approved and in the planning stage. These include Acacia Way, Cottage St., Sherman St., Lewis St., Clark St., Darlington Ave., Bedford Ave., Pleasant St., Coloma St., Ronald Loop, Garden Loop, Miller Way, Myrtle Ave., and Carson Rd. to name a few. Upcoming major federally funded street improvements projects include Placerville Drive and Canal Street, both of which are leveraging local funds as a match. We will continue to repair our streets and pipes each year as funding allows. We always look for all available grants to help us do even more. For example, we've leveraged these Measures to secure almost \$8.27 million in grant funds for additional projects.

The Measures H/L Sales Tax Committee has been a great advocate and watchdog for this funding. Thanks to you, we can all look forward to continued improvements to the roads and buried pipes serving our great community.

M. Cleve Morris
City Manager

Role of the Measures H/L Sales

Tax Committee:

*The Committee reviews revenue
and expenditure of funds collected
from the taxes, acts in an advisory
capacity to the City Council, and
makes recommendations for
expenditures to the City Council.*

For more information about the Measures H/L
Sales Tax Committee, please visit the City's
website at:
[https://www.cityofplacerville.org/measure-
h-and-l-sales-tax-committee](https://www.cityofplacerville.org/measure-h-and-l-sales-tax-committee)

Committee Members:

Susan Rodman, Chair
Garry Silvey, Vice-Chair
Thomas Cumpston
Mickey Kaiserman
Elizabeth Zangari
Ryan Carter

CITY OF PLACERVILLE



ANNUAL MEASURES H/L REPORT TO THE COMMUNITY JANUARY 2024

FIXING OUR ROADS & PIPES

**Your Measure H & L
Sales Tax *at Work***



Funds

How much money has been collected, and what was it spent on?

Measure H Fund: 04/01/11 to 06/30/23

<i>Revenues</i>	
Sales Tax	\$ 13,303,757
Interest Income	115,793
Total Revenues	13,419,550
<i>Expenditures</i>	
Sewer Discounts/Debt Service	6,098,588
Water Projects	1,551,672
Sewer Projects	3,072,419
Sewer Fund Debt Service Reserve	280,000
State Fee	4,797
Total Expenditures	11,007,476
Ending Fund Balance for Projects & Reserve	\$ 2,412,074

Measure L Fund: 04/01/17 to 06/30/23

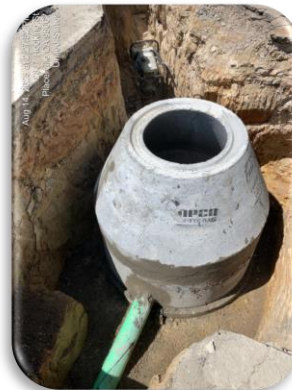
<i>Revenues</i>	
Sales Tax	\$ 15,778,927
Interest Income	225,945
Total Revenues	16,004,872
<i>Expenditures</i>	
Street Projects	\$ 6,547,845
Water Projects	1,608,297
Sewer Projects	622,501
State Fee	6,687
Total Expenditures	8,785,330
Ending Fund Balance for Projects & Reserve	\$ 7,219,542
Ending Fund Balance for Both Measures H/L Funds	\$ 9,631,616
Awarded Grant Funds:	\$ 8,267,814

Projects in Environmental Clearance or Design

- Canal Street - Phase 1 and Phase 2*
- Giovanni Road Sewer Line Replacement
- Placerville Drive Bicycle and Pedestrian Facility Improvements*
- Placerville Drive Bridge Replacement*
- Placerville Drive Connectivity*
- Sewer Line Relocation-Clay Street to Locust Street
- Sheridan Street Paving
- Sherman Street Repaving
- Smith Flat Road Storm Drain and Repaving
- Thompson Way Repaving

And many more! Please see our full list of projects at:

<https://www.cityofplacerville.org/capital-improvement-projects>



Hocking St. sewer line manhole.

Upcoming/Under Construction Projects

(Over the next 12 months)

- Broadway Sidewalks*
- Broadway Maintenance
- Modular Treatment Unit No. 1 and Underdrain Replacement*

Completed Projects

- Forni Road Storm Drain Repair**
- Hocking Street Sewer Line Replacement
- Placerville Drive Storm Drain Repair**
- Placerville Station II, Phase I*
- Spring Steet and Beford Avenue Storm Drain Repair**
- Water Reclamation Facility Driveway Repaving



The intersection at Mosquito Rd. and Clay St.

*Projects partially funded by grants or other revenue sources.

** Emergency storm damage project.

City of Placerville
Open Street, Sewer System, and Water System CIP Project Summary
As of February 2, 2024

No.	Project	Project Number	Water Enterprise Fund	Sewer Enterprise Fund	Measure H Fund	Measure L Fund	Other Transportation Funding	Total Revised Budget	Comments
1	Clay Street Bridge & Intersection at Main Street	40617(1)	\$ -	\$ -	\$ -	\$ -	\$ 1,700,924	\$ 1,700,924	Finalizing cultural reports and environmental documents for NEPA and CEQA. Completion of the environmental phase is anticipated in 2024.
2	Placerville Station II	40708	-	-	-	609,746	1,300,000	1,909,746	Project construction complete. Closeout in Progress.
3	Placerville Station II-Waterline Replacement	407082	-	-	190,000	-	-	190,000	Project construction complete. Closeout in Progress.
4	City Facility Backflow Prevention Device Installation Program	40709	25,300	-	-	-	-	25,300	Ongoing project.
5	Online Utility Payment Software Upgrade	40721	12,892	12,892	-	-	-	25,784	The utility payment software has been successfully implemented. The regular accounts receivable and business license modules will "go live" later this year.
6	Sewer Line Relocation-Clay Street to Locust Street	41202	-	120,000	-	500,000	-	620,000	Feasibility Study is complete. Project environmental clearance and 30% design is in process.
7	Placerville Drive Bridge Widening	41410	-	-	-	125,000	1,261,681	1,386,681	Environmental clearance is complete (2023). Final Design and Right of Way phases are underway.
8	Upper Broadway Bike Lanes-Schnell School to Point View Drive (includes sewer and roadway work as part of the contract)	41508	19,355	19,500	50,000	840,000	6,106,224	7,035,079	Project construction complete. Closeout in Progress.
9	Broadway Sidewalks	41606	-	-	-	610,000	2,586,740	3,196,740	Contract awarded. Construction to begin in Spring 2024.
10	Traffic Impact Mitigation Fee Update	41701	-	-	-	-	290,000	290,000	Traffic modeling and proposed project list development is underway.
11	Placerville Drive Bicycle & Pedestrian Facility Improvements	41816	-	-	-	500,000	3,000,303	3,500,303	Environmental clearance is complete (2023). Final Design and Right of Way phases are underway.
12	Cedar Ravine Road Sewer Line Replacement	41825	-	-	-	544,808	-	544,808	Project is on hold until the Cedar Ravine Road Multimodal Study determines feasible active transportation options for the corridor, which will support the sewer project.
13	Western Placerville Interchange, Phase 2	41828	-	-	-	-	11,951,228	11,951,228	Construction complete (2019); environmental mitigation and Right of Way transfer to Transit for the park and ride is underway.
14	Lower Main Street Asphalt Rehabilitation	41910	-	-	-	65,000	111,852	176,852	Project construction complete and ready for close out.
15	Water & Wastewater Capital Improvement Charge Study	41917	11,500	11,500	-	-	-	23,000	A professional services agreement with Bartles Wells Associates was approved on 09/11/18. This is an ongoing project.
16	Western Placerville Interchange, Phase 2.2 Eastbound Onramp	41918	-	-	-	-	4,175,457	4,175,457	Project construction complete. Closeout in Progress with Project Mitigation.
17	Annual Street Sign Replacement-Various Streets	41921	-	-	-	-	10,000	10,000	This is an ongoing project, and more funds will be added through the budget development process.
18	Corporation Yard Building Improvements & Maintenance	42002	22,494	19,326	-	-	18,180	60,000	Approved project as part of the 2019/2020 Adopted CIP Budget. Project bid walks postponed due to COVID-19. This work will go forward in conjunction with CIP #42202.
19	Broadway Maintenance Project-From Mosquito Road to Schnell School Road	42003	-	-	1,555,000	3,300,000	812,175	5,667,175	Contract awarded. Construction to begin in Spring 2024.

City of Placerville
Open Street, Sewer System, and Water System CIP Project Summary
As of February 2, 2024

No.	Project	Project Number	Water Enterprise Fund	Sewer Enterprise Fund	Measure H Fund	Measure L Fund	Other Transportation Funding	Total Revised Budget	Comments
20	Water Valve Replacement	42007	-	-	-	75,000	-	75,000	Project construction complete and ready for close out.
21	Myrtle Avenue Sewer Line Repair	42010	-	-	115,000	-	-	115,000	In project scoping phase. (May need to combine with duplicate CIP #42226).
22	Cribbs Lift Station Maintenance	42011	-	-	20,000	-	-	20,000	Project construction complete and ready for close out.
23	Effluent Flow Meter Replacement	42101	-	25,000	-	-	-	25,000	Quote received for \$60,000. Will need to add more funds to complete the project.
24	Benham Street Pavement Rehabilitation	42103	-	-	-	285,000	-	285,000	Project construction complete and ready for close out.
25	Lead Water Service Replacements	42106	-	-	-	150,000	-	150,000	In preliminary design. Project may be liquidated and combined with CIP #42330.
26	Modular Treatment Unit (MTU) No. 1 Servicing and Underdrain Replacement	42107	-	-	440,000	190,000	-	630,000	Project construction complete and ready for close out.
27	Secondary Clarifier No. 1 Mechanism Replacement	42108	-	-	22,493	85,000	-	107,493	Project construction complete and ready for close out.
28	Water Reclamation Facility Digester No. 1 Servicing	42109	-	-	70,000	-	-	70,000	Soliciting bids in spring 2024, construction to begin by June 2024.
29	Asphalt Patch Paving-Turner St., Conrad St., Wentworth St., Main St., Sherman St., Grandview St., Anderson Way, James St., Carla St., Baker Rd., Dimity Ln., Wiltse Rd., Elm Ave, and Locust Ave.	42110	-	-	-	-	206,188	206,188	This is an ongoing project.
30	Corporation Yard Revitalization	42202	25,000	25,000	-	-	25,000	75,000	This project is being delivered in conjunction with 42002. CRSSA funds reserved for the project. Design to start in 2024.
31	Thompson Way Repaving	42206	-	-	-	150,000	-	150,000	RFP for consultant services to be released in Spring 2024.
32	Sherman Street Repaving	42208	-	-	-	50,000	-	50,000	RFP for consultant services to be released in Spring 2024.
33	US 50 Corridor Action Plan-Trip to Green Pilot	42209	-	-	-	-	225,000	225,000	Project complete and ready for close out.
34	US 50 WB Aux. Lane/Permanent Traffic Operational Improvements	42210	-	-	-	-	25,000	25,000	In preliminary design.
35	Cedar Ravine Culvert Replacement	42211	-	-	-	25,000	-	25,000	In preliminary design.
36	Annual Storm Drain Compliance	42212	-	-	-	20,000	-	20,000	Ongoing project.
37	Smith Flat Road Storm Drain and Paving	42213	-	-	-	400,000	200,000	600,000	Project environmental, preliminary design, and utility investigation underway.
38	Bedford Avenue Utilities and Repaving	42214	-	-	-	25,000	-	25,000	In project scoping phase.
39	Coloma Street Utilities and Repaving	42215	-	-	-	25,000	-	25,000	In project scoping phase.
40	Ronald Loop Utilities and Repaving	42216	-	-	-	25,000	-	25,000	In project scoping phase.
41	Lewis Street Utilities and Paving	42217	-	-	-	25,000	-	25,000	In project scoping phase.
42	Clark Street Utilities and Paving	42218	-	-	-	25,000	-	25,000	In project scoping phase.
43	Darlington Avenue Utilities and Paving	42219	-	-	-	25,000	-	25,000	In project scoping phase.
44	Lead Water Service Replacement	42220	111,594	-	-	38,406	-	150,000	In preliminary design. Project may be liquidated and combined with CIP #42330.
45	Conrad Street Water Main Replacement	42221	-	-	-	25,000	-	25,000	In project scoping phase.
46	Cottage Street Water Main Replacement	42222	-	-	-	25,000	-	25,000	In project scoping phase.
47	Miller Way Sewer Line and Waterline Replacement	42223	-	25,000	-	25,000	-	50,000	In project scoping phase.

City of Placerville
Open Street, Sewer System, and Water System CIP Project Summary
As of February 2, 2024

No.	Project	Project Number	Water Enterprise Fund	Sewer Enterprise Fund	Measure H Fund	Measure L Fund	Other Transportation Funding	Total Revised Budget	Comments
48	Giovanni Road Sewer Line Replacement	42224	-	-	25,000	-	-	25,000	Preliminary design and environmental underway.
49	Garden Loop Sewer Line Replacement	42225	-	-	25,000	-	-	25,000	In project scoping phase.
50	Myrtle Avenue Sewer Main Replacement	42226	-	-	25,000	-	-	25,000	In project scoping phase.
51	Randolph Creek Sewer Main Replacement	42227	-	25,000	-	-	-	25,000	In project scoping phase.
52	Carson Road Sewer Line Replacement	42228	-	25,000	-	-	-	25,000	In project scoping phase.
53	Aeration Basin Blower No. 2 Replacement	42230	-	-	150,000	-	-	150,000	In design, priority project for 2024 construction.
54	Turbidity Meter Replacement	42231	-	-	25,000	-	-	25,000	Project complete and ready for close out.
55	Secondary Scum Pumps Replacement	42232	-	-	25,000	-	-	25,000	Project complete and ready for close out.
56	Belt Filter Press Building Improvements	42233	-	150,000	-	-	-	150,000	In project scoping phase.
57	Waste Gas Flare Control System	42234	-	-	25,000	-	-	25,000	Project complete and ready for close out.
58	Secondary Clarifier No. 3 Drive Unit	42235	-	-	25,000	-	-	25,000	Priority project for 2024.
59	Sewer and Water Rate Study	42236	25,000	25,000	-	-	-	50,000	The City Council approved a consulting services agreement with Bartle Wells on 11/09/22 to perform the study. The study is underway.
60	Hangtown Creek Retaining Wall Repair	42237	-	100,000	-	-	-	100,000	Project construction complete and ready for close out.
61	Hocking Street Sewer Line Replacement	42245	-	100,000	508,549	-	-	608,549	Project construction complete and ready for close out.
62	Water Reclamation Facility PV Solar	42246	-	-	-	-	-	-	Preliminary design underway.
63	Highway 50 Corridor Intersection Pedestrian Safety	42247	-	-	-	-	21,500	21,500	Preliminary design underway.
64	Local Roadway Safety Plan	42248	-	-	-	29,000	36,000	65,000	Project study is underway. Project to be complete by Summer 2024.
65	Clay Street Patch Paving and Slurry-From Coleman Street to Franklin Court	42250	-	-	-	-	-	-	Design underway, additional construction funds needed.
66	Fowler Way Repaving	42252	-	-	-	-	71,000	71,000	Project construction complete and ready for close out.
67	Martin Lane Maintenance	42311	-	-	-	25,000	-	25,000	In project scoping phase.
68	Conrad Court Maintenance	42312	-	-	-	25,000	-	25,000	In project scoping phase.
69	Bee Street Maintenance	42313	-	-	-	25,000	-	25,000	In project scoping phase.
70	Coleman Street Maintenance	42314	-	-	-	25,000	-	25,000	In project scoping phase.
71	Pleasant Street Maintenance	42315	-	-	-	25,000	-	25,000	In project scoping phase.
72	Hocking Street Culvert Repair Improvements	42316	-	-	-	50,000	-	50,000	In project scoping phase.
73	Reservoir Street Maintenance	42317	-	-	-	50,000	-	50,000	In project scoping phase.
74	Sacramento Street Maintenance	42318	-	-	-	50,000	-	50,000	In project scoping phase.
75	Jacquier Road Paving	42319	-	-	-	200,000	-	200,000	In project scoping phase.
76	Storm Drain Replacement-Upper Broadway and Point View Drive	42320	-	-	-	150,000	-	150,000	On-call consultant is preparing scope and fee for accelerated schedule to construct in 2024.
77	Annual Patch Paving and Maintenance-Various Locations	42321	-	-	-	140,000	71,200	211,200	Project construction underway.
78	Annual Street Stripping and Signage Maintenance-Various Locations	42322	-	-	-	120,000	-	120,000	Ongoing project.
79	Upper Main Street Maintenance	42323	-	-	-	125,000	-	125,000	In project scoping phase, additional construction funds needed.

City of Placerville
Open Street, Sewer System, and Water System CIP Project Summary
As of February 2, 2024

No.	Project	Project Number	Water Enterprise Fund	Sewer Enterprise Fund	Measure H Fund	Measure L Fund	Other Transportation Funding	Total Revised Budget	Comments
80	Sheridan Street Paving	42324	-	-	-	85,000	-	85,000	RFP for consultant services to be released in Spring 2024.
81	Mallard Lane Maintenance	42325	-	-	-	25,000	-	25,000	In project scoping phase.
82	Washington Street Maintenance	42326	-	-	-	25,000	-	25,000	In project scoping phase.
83	Bear Rock Road Rehabilitation	42327	-	-	-	20,000	105,000	125,000	In project scoping phase.
84	Annual Water Distribution Maintenance-Various Location	42329	-	-	-	120,000	-	120,000	Ongoing project.
85	Lead Water Service Line Replacement	42330	-	-	-	150,000	-	150,000	In preliminary design. Project may be combined with CIP # 42220 and #42106.
86	Annual Sewer Collection System Maintenance-Various Locations	42331	-	-	50,000	50,000	-	100,000	Ongoing project.
87	Acacia Way Sewer Line Replacement	42332	-	-	25,000	-	-	25,000	In project scoping phase.
88	Water Reclamation Facility Driveway Paving	42333	-	-	-	100,000	-	100,000	Project construction complete and ready for close out.
89	Gravity Belt Thickener Poly Blend Unit Replacement	42334	-	-	-	35,000	-	35,000	Preliminary design underway.
90	Activated Sludge Pump No. 3 Replacement	42335	-	-	-	25,000	-	25,000	Preliminary design underway.
91	Aeration Blower Building Roof Replacement	42336	-	45,000	-	-	-	45,000	Preliminary design underway.
92	Placerville Drive Pedestrian Connectivity	42337	-	-	-	-	368,452	368,452	Environmental clearance and preliminary design underway.
93	Spring Street and Bedford Avenue Storm Drain Repair	42342	13,800	41,400	-	310,000	13,800	379,000	Project construction complete and ready for close out.
94	Placerville Drive Storm Drain Repair	42343	-	-	-	34,546	14,734	49,280	Project construction complete and ready for close out.
95	Forni Road Storm Drain Repair	42345	-	-	-	-	-	-	Project construction complete and ready for close out.
96	Canal Street Phase 1 - Combella Road to Cougar Lane	42402	-	-	-	111,728	862,360	974,088	Consultant Agreement Awarded (2023), environmental phase is underway.
97	Canal Street Phase 1A - Combella Road Sidewalk	42403	-	-	-	101,510	783,490	885,000	Consultant Agreement Awarded (2023), environmental phase is underway.
98	Canal Street Phase 2 - Cougar Lane to US Highway 50	42404	-	-	-	90,000	360,000	450,000	Consultant Agreement Awarded (2023), environmental phase is underway.
99	Pierroz Road and Cold Springs Road Storm Drain Improvements	42405	-	-	-	25,000	-	25,000	In project scoping phase.
100	Debbie Lane Storm Drain Maintenance	42406	-	-	-	50,000	-	50,000	In project scoping phase.
101	Wiltse Road Storm Drain Repair	42407	-	-	-	200,000	-	200,000	Design completed with Broadway Maintenance Project; to be re-bid separately in Summer 2024.
102	Citywide Street Striping	42408	-	-	-	-	100,000	100,000	Ongoing project.
103	Sacramento Street Waterline Relocation	42409	25,000	-	-	-	-	25,000	In project scoping phase.
104	Lead Water Service Replacement	42410	150,000	-	-	-	-	150,000	Ongoing project.
105	Water Meter Radio Points Installation	42411	5,220	5,220	-	-	-	10,440	Ongoing project.
106	Primary Clarifier Sludge Pump Replacement	42412	-	40,000	-	-	-	40,000	Priority project for 2024.
107	Secondary Clarifier No. 1 Protective Coating	42413	-	105,000	25,000	-	-	130,000	Soliciting bids in spring 2024, construction to begin by June 2024.
108	City Facility and Asset Management Program	42414	20,000	20,000	-	10,000	-	50,000	Ongoing project.
109	Corporation Yard Building Improvements and Maintenance	42417	-	-	-	-	129,515	129,515	Ongoing project.

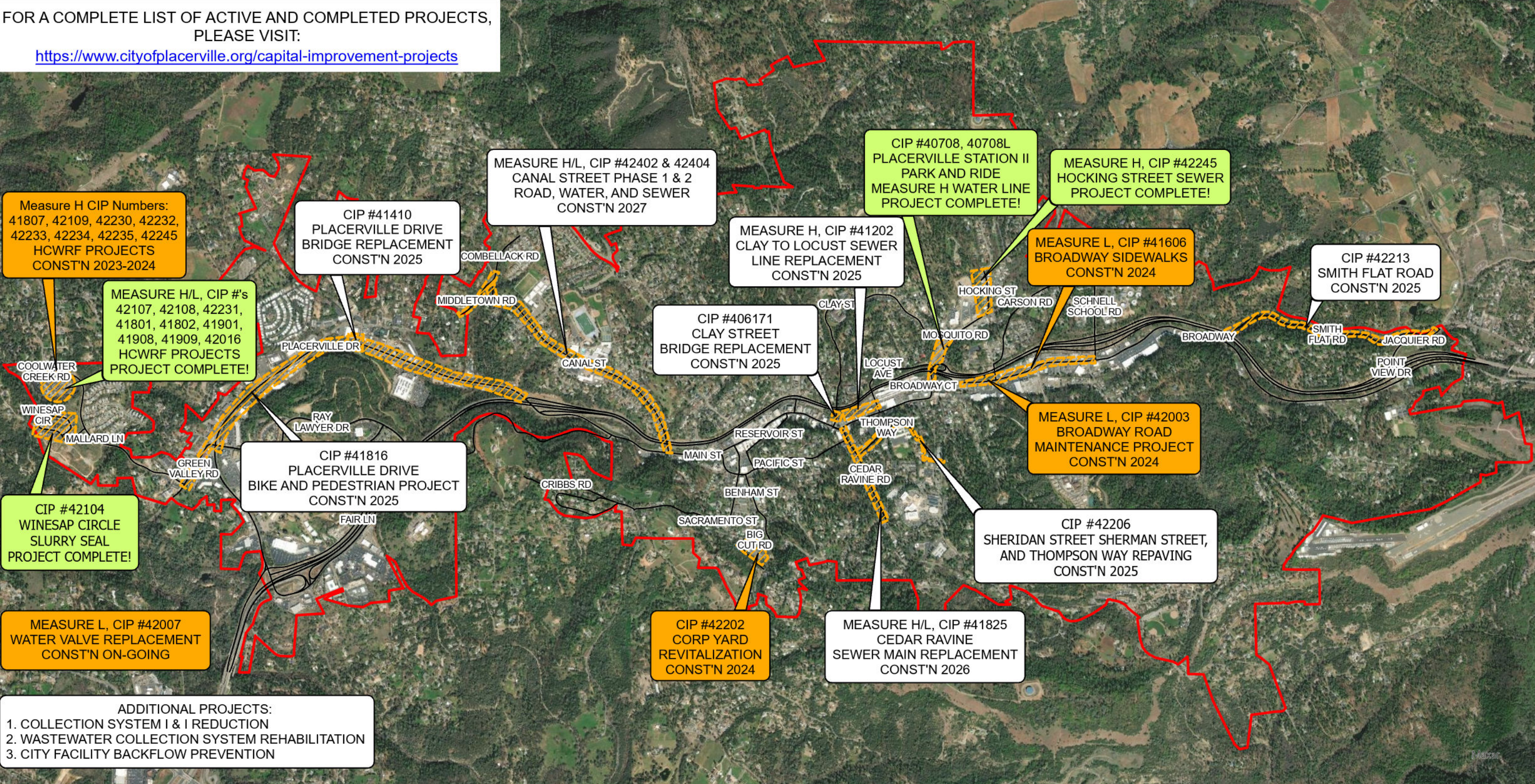
City of Placerville
Open Street, Sewer System, and Water System CIP Project Summary
As of February 2, 2024

No.	Project	Project Number	Water Enterprise Fund	Sewer Enterprise Fund	Measure H Fund	Measure L Fund	Other Transportation Funding	Total Revised Budget	Comments
110	Cold Springs Road Sinkhole Repair	42420	-	-	-	-	-	-	Project construction complete and ready for close out.
111	Cedar Ravine Road Multimodal Study	42422	-	-	-	-	189,353	189,353	RFP for consultant to be released in February 2024.
Total			\$ 467,155	\$ 939,838	\$ 3,396,042	\$ 11,394,744	\$ 37,132,356	\$ 53,330,135	

Environmental/Project Planning/Design Work Underway
Project is Out to Bid/In Construction/Under Implementation
Project Completed

City of Placerville CIP Active Project Locations as of Decemer 8, 2023

FOR A COMPLETE LIST OF ACTIVE AND COMPLETED PROJECTS,
PLEASE VISIT:
<https://www.cityofplacerville.org/capital-improvement-projects>





STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER

99021799

DIRECT DEPOSIT ADVICE

The amount printed on the face of this advice was transmitted to an account
at bank 121141819 from the RETAIL SALES TAX

021799

CITY OF PLACERVILLE
DIRECTOR OF FINANCE
3101 CENTER ST
PLACERVILLE CA
95667

09 | 25 | 23

DOLLARS	CENTS
\$**144391	32

NOT NEGOTIABLE

245

PAYEE IDENTIFICATION
NUMBER(S)

When changing accounts or financial institutions, notify your retirement system or agency
accounting office immediately. Do not close your old account until you have received your
first payment in your new account.

**MALIA M. COHEN**

CALIFORNIA STATE CONTROLLER

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 9/19/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 245

PAYEE: CITY OF PLACERVILLE
DIRECTOR OF FINANCE

CURRENT DISTRIBUTIONS JUL 2023	63,891.32
CURRENT ADVANCE JUL 2023	80,500.00
PRIOR CREDITS	0.00

BALANCE JUL 2023	144,391.32
TOTAL PAYMENT	144,391.32

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	2,862.28-
DISTRIBUTION 1ST QUARTER 2023	6,089.04-
DISTRIBUTION 2ND QUARTER 2023	66,583.02
DISTRIBUTION 3RD QUARTER 2023	6,259.62
DISTRIBUTION 4TH QUARTER 2023	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	63,891.32

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
LOCAL REVENUE BRANCH, MIC: 27
PO BOX 942879, SACRAMENTO, CA 94279-0027

mH



STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER

99900235

DIRECT DEPOSIT ADVICE

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at bank 121141819 from the RETAIL SALES TAX

900235

CITY OF PLACERVILLE
DIRECTOR OF FINANCE
3101 CENTER ST
PLACERVILLE CA
95667

10 | 24 | 23

DOLLARS	CENTS
\$***99807.72	

NOT NEGOTIABLE

245

PAYEE IDENTIFICATION
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**MALIA M. COHEN**

CALIFORNIA STATE CONTROLLER

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 10/18/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 245

PAYEE: CITY OF PLACERVILLE
DIRECTOR OF FINANCE

CURRENT DISTRIBUTIONS AUG 2023	18,707.72
CURRENT ADVANCE AUG 2023	81,100.00
PRIOR CREDITS	0.00

BALANCE AUG 2023	99,807.72
TOTAL PAYMENT	99,807.72

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	2,225.40
DISTRIBUTION 1ST QUARTER 2023	630.60
DISTRIBUTION 2ND QUARTER 2023	1,781.09
DISTRIBUTION 3RD QUARTER 2023	14,070.37
DISTRIBUTION 4TH QUARTER 2023	0.26
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	18,707.72

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
LOCAL REVENUE BRANCH, MIC: 27
PO BOX 942879, SACRAMENTO, CA 94279-0027

MH



STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER

99439940

DIRECT DEPOSIT ADVICE

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11 | 27 | 23

DOLLARS

CENTS

\$**133681.37

NOT NEGOTIABLE

245

PAYEE IDENTIFICATION
NUMBER(S)

439940

CITY OF PLACERVILLE
DIRECTOR OF FINANCE
3101 CENTER ST
PLACERVILLE CA
95667

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MALIA M. COHEN
CALIFORNIA STATE CONTROLLER

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 11/17/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 245

PAYEE: CITY OF PLACERVILLE
DIRECTOR OF FINANCE

TOTAL DUE	3RD QTR 23	384,780.41
PRIOR CREDITS		0.00
PRIOR DISTRIBUTIONS	3RD QTR 23	82,599.04-
PRIOR ADVANCES	3RD QTR 23	161,600.00-
COST OF ADMIN		6,900.00-

BALANCE 3RD QTR 23 133,681.37

TOTAL PAYMENT 133,681.37

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	10,982.70
DISTRIBUTION 1ST QUARTER 2023	2,832.71-
DISTRIBUTION 2ND QUARTER 2023	75,661.15
DISTRIBUTION 3RD QUARTER 2023	300,871.71
DISTRIBUTION 4TH QUARTER 2023	97.56
TOTAL DUE (AS ABOVE)	384,780.41

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
LOCAL REVENUE BRANCH, MIC: 27
PO BOX 942879, SACRAMENTO, CA 94279-0027

MH

City of Placerville
Measure H Sales Tax Receipts-3rd Quarter

a	b	c	d	e d ÷ b
Dates	2022	2023	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Advance (September)	\$ 141,421.09	\$ 144,391.32	\$ 2,970.23	
Advance (October)	93,324.23	99,807.72	6,483.49	
Quarterly Adjustment (November)	135,252.95	140,581.37	5,328.42	
<i>Total quarter ended September 30th before adjustments</i>	369,998.27	384,780.41	14,782.14	4.00%
Less: Prior Period Adjustments	(74,885.25)	(83,908.70)	(9,023.45)	
<i>Total quarter ended September 30th after adjustments</i>	\$ 295,113.02	\$ 300,871.71	\$ 5,758.69	1.95%

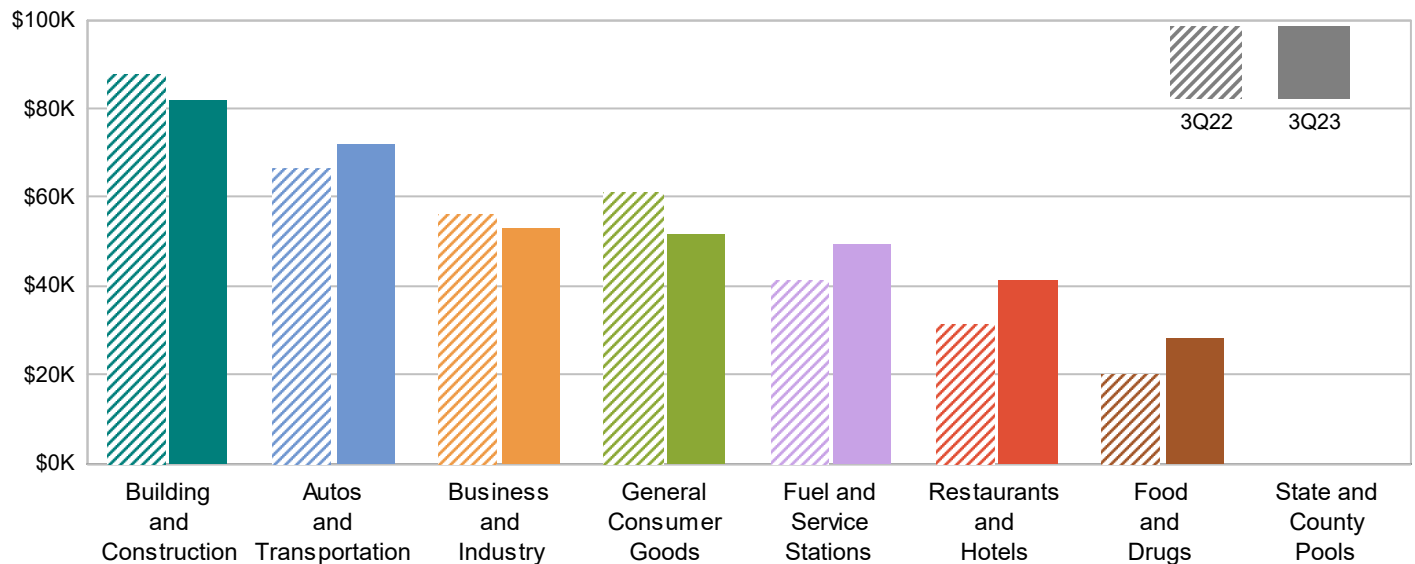


CITY OF PLACERVILLE MEASURE H

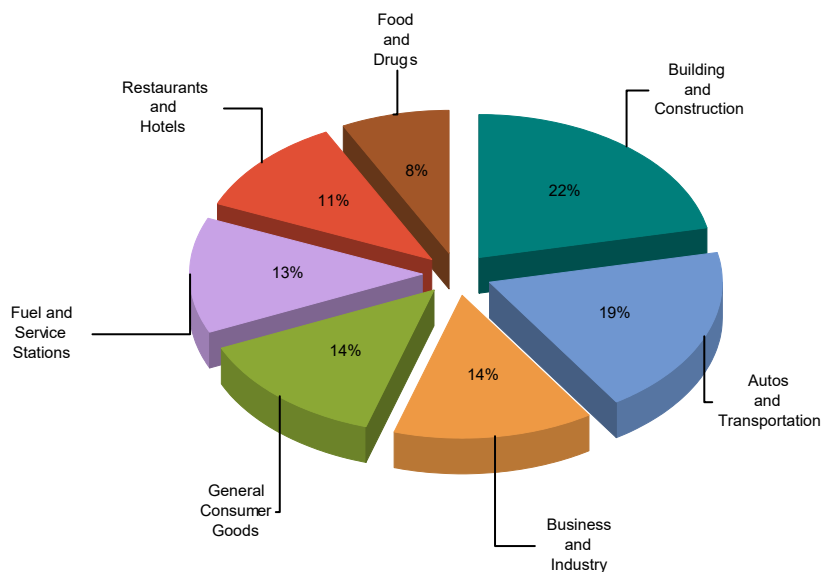
MAJOR INDUSTRY GROUPS

Major Industry Group	Count	3Q23	3Q22	\$ Change	% Change
Building and Construction	411	82,124	87,625	(5,501)	-6.3%
Autos and Transportation	628	71,928	66,886	5,042	7.5%
Business and Industry	3,216	53,282	56,127	(2,845)	-5.1%
General Consumer Goods	2,333	51,647	61,278	(9,631)	-15.7%
Fuel and Service Stations	51	49,525	41,311	8,215	19.9%
Restaurants and Hotels	151	41,396	31,616	9,780	30.9%
Food and Drugs	100	28,619	20,244	8,374	41.4%
Transfers & Unidentified	1,380	6,258	4,910	1,348	27.5%
State and County Pools	-	0	0	0	-N/A-
Total	8,270	384,780	369,998	14,782	4.0%

3Q22 Compared To 3Q23



3Q23 Percent of Total

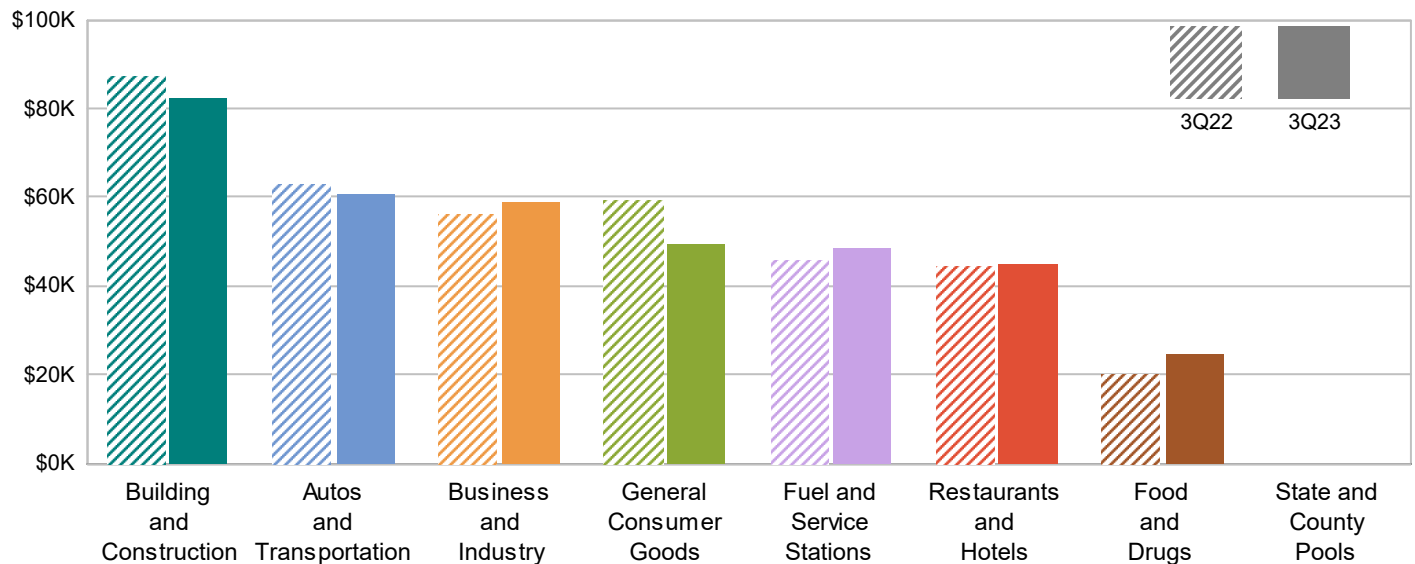


CITY OF PLACERVILLE MEASURE H

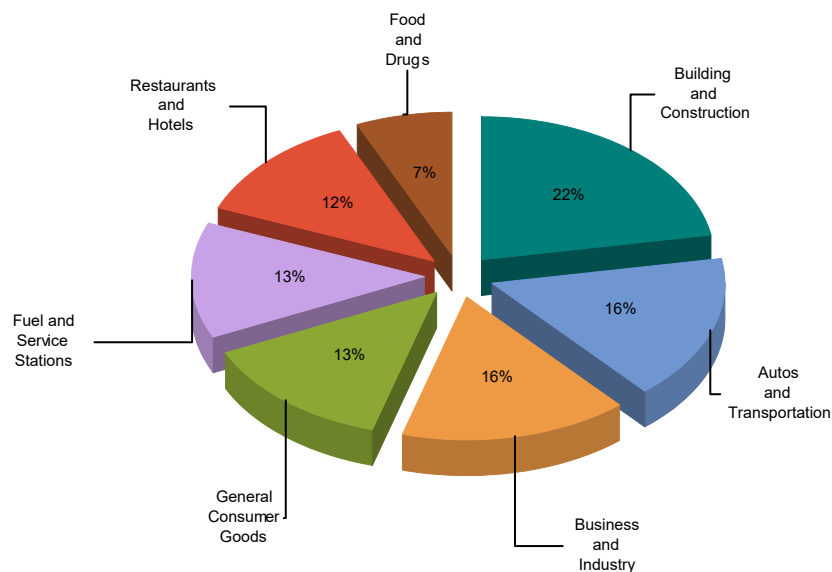
MAJOR INDUSTRY GROUPS

Major Industry Group	Count	3Q23	3Q22	\$ Change	% Change
Building and Construction	411	82,436	87,533	(5,097)	-5.8%
Autos and Transportation	628	60,734	63,146	(2,412)	-3.8%
Business and Industry	3,216	58,829	56,410	2,419	4.3%
General Consumer Goods	2,333	49,628	59,377	(9,749)	-16.4%
Fuel and Service Stations	51	48,906	46,080	2,826	6.1%
Restaurants and Hotels	151	45,058	44,463	595	1.3%
Food and Drugs	100	24,726	20,354	4,372	21.5%
Transfers & Unidentified	1,380	4,947	4,436	510	11.5%
State and County Pools	-	0	0	0	-N/A-
Total	8,270	375,263	381,800	(6,536)	-1.7%

3Q22 Compared To 3Q23



3Q23 Percent of Total



CITY OF PLACERVILLE

Statement of Net Position

Measure H Fund

Fiscal Year 2023/2024

As of September 30, 2023

Assets:

Cash and investments	\$ 2,556,465
Receivables:	
Accounts	-
Interest	-
Total Assets	<u>2,556,465</u>

Liabilities:

Accounts payable	-
Due to other funds	-
Total Liabilities	<u>-</u>

Net Position:

Unrestricted	<u>2,556,465</u>
Total Net Position	<u><u>\$ 2,556,465</u></u>

Authorized Fund Balance Commitments:

Placerville Station II-Mosquito Road Waterline Replacement (CIP #407082)	\$ 158,812
Sewer Line Relocation-Clay Street to Locust Street (CIP #41202)	28,768
Mosquito Road Sewer Main Replacement (CIP #41823)	7,771
Cedar Ravine Road Sewer Line Replacement (CIP #41825)	169,297
Modular Treatment Unit (MTU) Servicing (CIP #41901)	44,790
Broadway Maintenance Project-From Mosquito Road to Schnell School Road (CIP #420033)	9,742
Storm Drain Replacement-Intersection of Broadway and Schnell School Road (CIP #42004)	50,000
Myrtle Avenue Sewer Line Repair (42010)	115,000
Cribbs Lift Station Maintenance (CIP #42011)	4,738
Modular Treatment Unit (MTU) No. 1 Servicing and Underdrain Replacement (CIP #42107)	38,308
Secondary Clarifier No. 1 Mechanism Replacement (CIP #42108)	-

CITY OF PLACERVILLE

Statement of Net Position

Measure H Fund

Fiscal Year 2023/2024

As of September 30, 2023

Water Reclamation Facility Digester #1 Service (CIP #42109)	40,086
Giovanni Road Sewer Line Replacement (CIP #42224)	19,589
Garden Loop Sewer Line Replacement (CIP #42225)	25,000
Myrtle Avenue Sewer Main Replacement (CIP #42226)	25,000
Aeration Basin Blower No. 2 Replacement (CIP #42230)	84,013
Turbidity Meter Replacement (CIP #42231)	4,625
Secondary Scum Pumps Replacement (CIP #42232)	8,905
Waste Gas Flare Control System (CIP #42234)	9,041
Secondary Clarifier No. 3 Drive Unit (CIP #42235)	25,000
Hocking Street Sewer Line Replacement (CIP #42245)	453,797
Annual Sewer Collection System Maintenance-Various Locations (CIP #42331)	50,000
Acacia Way Sewer Line Replacement (CIP #42332)	25,000
Sewer Enterprise Fund Debt Service (<i>to balance</i>)	223,131
Construction Reserve	856,052
Operating Reserve	80,000
Total Authorized Fund Balance Commitments	<u>2,556,465</u>
Unassigned Fund Balance:	<u>-</u>
Total Ending Fund Balance	<u><u>\$ 2,556,465</u></u>

CITY OF PLACERVILLE

Statement of Revenues, Expenses and Changes in Net Position

Measure H Fund

Fiscal Year 2023/2024

As of September 30, 2023

	Adopted Budget	Actual	\$ Remaining Budget	% Remaining Budget
Operating Revenues:				
Sales tax	\$ 1,472,000	\$ 144,391	\$ 1,327,609	90.19%
Total Operating Revenues	<u>1,472,000</u>	<u>144,391</u>	<u>1,327,609</u>	90.19%
Operating Expenses:				
General and administrative	-	-	-	0.00%
Total Operating Expenses	<u>-</u>	<u>-</u>	<u>-</u>	0.00%
Operating Income (Loss)	<u>1,472,000</u>	<u>144,391</u>	<u>1,327,609</u>	90.19%
Nonoperating Revenues and (Expenses):				
Interest earnings	15,000	-	15,000	100.00%
Total Nonoperating Revenues	<u>15,000</u>	<u>-</u>	<u>15,000</u>	100.00%
Income (Loss) Before Transfers	1,487,000	144,391	1,342,609	90.29%
Transfers in	-	-	-	0.00%
Transfers out	<u>(1,472,000)</u>	<u>-</u>	<u>(1,472,000)</u>	100.00%
Total Transfers	<u>(1,472,000)</u>	<u>-</u>	<u>(1,472,000)</u>	
Net Income (Loss)	15,000	144,391	(129,391)	
Net Position:				
Beginning of year		<u>2,412,074</u>		
End of year		<u><u>\$ 2,556,465</u></u>		

City of Placerville
 Unfunded/Under Funded Measure H Fund Projects
 Fiscal Year 2023/2024
 As of September 30, 2023

Project Title	Project Code	Committee Recommended Measure H Fund Budget	Available Measure H Funding to Date	Unfunded Amount
Broadway Maintenance Project-From Mosquito Road to Schnell School Road	42003	\$ 200,000	\$ -	\$ 200,000
Hocking Street Sewer Line Replacement	42245	450,000	-	450,000
Annual Sewer Collection Maintenance Project - Various Locations	42331	25,000	-	25,000
Secondary Clarifier No. 1 Protective Coating	42413	25,000	-	25,000
Annual Sewer Enterprise Fund Debt Service	N/A	516,070	223,131	292,939
Measure H Fund Construction Reserve	N/A	356,900	-	356,900
Total		\$ 1,572,970	\$ 223,131	\$ 1,349,839



STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER

99021798

DIRECT DEPOSIT ADVICE

The amount printed on the face of this advice was transmitted to an account
at bank 121141819 from the RETAIL SALES TAX

021798

CITY OF PLACERVILLE T&U TAX
DAVE WARREN, DIR OF FINANCE
3101 CENTER STREET
PLACERVILLE CA
95667

09 | 25 | 23

DOLLARS	CENTS
\$**288780	.29

NOT NEGOTIABLE

456

PAYEE IDENTIFICATION
NUMBER(S)

When changing accounts or financial institutions, notify your retirement system or agency accounting office immediately. Do not close your old account until you have received your first payment in your new account.



MALIA M. COHEN

CALIFORNIA STATE CONTROLLER

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 9/19/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 456

PAYEE: CITY OF PLACERVILLE T&U TAX
DAVE WARREN, DIR OF FINANCE

CURRENT DISTRIBUTIONS JUL 2023	127,680.29
CURRENT ADVANCE JUL 2023	161,100.00
PRIOR CREDITS	0.00

BALANCE JUL 2023	288,780.29
TOTAL PAYMENT	288,780.29

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	5,827.18-
DISTRIBUTION 1ST QUARTER 2023	12,177.75-
DISTRIBUTION 2ND QUARTER 2023	133,165.96
DISTRIBUTION 3RD QUARTER 2023	12,519.26
DISTRIBUTION 4TH QUARTER 2023	0.00
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	127,680.29

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
LOCAL REVENUE BRANCH, MIC: 27
PO BOX 942879, SACRAMENTO, CA 94279-0027

ML



STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER

99900236

DIRECT DEPOSIT ADVICE

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900236

CITY OF PLACERVILLE T&U TAX
DAVE WARREN, DIR OF FINANCE
3101 CENTER STREET
PLACERVILLE CA
95667

10 | 24 | 23

DOLLARS	CENTS
\$**199234	84

NOT NEGOTIABLE

456

PAYEE IDENTIFICATION
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**MALIA M. COHEN**

CALIFORNIA STATE CONTROLLER

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 10/18/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 456

PAYEE: CITY OF PLACERVILLE T&U TAX
DAVE WARREN, DIR OF FINANCE

CURRENT DISTRIBUTIONS	AUG 2023	37,034.84
CURRENT ADVANCE	AUG 2023	162,200.00
PRIOR CREDITS		0.00

BALANCE	AUG 2023	199,234.84
TOTAL PAYMENT		199,234.84

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	4,069.31
DISTRIBUTION 1ST QUARTER 2023	1,261.39
DISTRIBUTION 2ND QUARTER 2023	3,562.57
DISTRIBUTION 3RD QUARTER 2023	28,141.04
DISTRIBUTION 4TH QUARTER 2023	0.53
TOTAL CURRENT DISTRIBUTIONS (AS ABOVE)	37,034.84

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
LOCAL REVENUE BRANCH, MIC: 27
PO BOX 942879, SACRAMENTO, CA 94279-0027

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STATE OF CALIFORNIA

DIRECT DEPOSIT NUMBER

99439939

DIRECT DEPOSIT ADVICE

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439939

CITY OF PLACERVILLE T&U TAX
DAVE WARREN, DIR OF FINANCE
3101 CENTER STREET
PLACERVILLE CA
95667

11 | 27 | 23

DOLLARS

CENTS

\$**274440.19

NOT NEGOTIABLE

456

PAYEE IDENTIFICATION
NUMBER(S)

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**MALIA M. COHEN**

CALIFORNIA STATE CONTROLLER

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION STATEMENT OF DISTRICT TAX DISTRIBUTION

DATE: 11/17/2023 FOR THE PERIODS SHOWN BELOW

JURIS CODE: 456

PAYEE: CITY OF PLACERVILLE T&U TAX
DAVE WARREN, DIR OF FINANCE

TOTAL DUE	3RD QTR 23	769,415.32
PRIOR CREDITS		0.00
PRIOR DISTRIBUTIONS	3RD QTR 23	164,715.13-
PRIOR ADVANCES	3RD QTR 23	323,300.00-
COST OF ADMIN		6,960.00-
BALANCE		3RD QTR 23 274,440.19

TOTAL PAYMENT 274,440.19

TOTAL DUE BREAKDOWN BY PERIOD:

DISTRIBUTION PRIOR TO 1ST QUARTER 2023	21,747.26
DISTRIBUTION 1ST QUARTER 2023	5,665.16-
DISTRIBUTION 2ND QUARTER 2023	151,389.76
DISTRIBUTION 3RD QUARTER 2023	601,748.30
DISTRIBUTION 4TH QUARTER 2023	195.16
TOTAL DUE (AS ABOVE)	769,415.32

IF YOU HAVE ANY QUESTION PLEASE CONTACT CDTFA
LOCAL REVENUE BRANCH BY PHONE AT (916) 324-3000 OR MAIL:

CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION
LOCAL REVENUE BRANCH, MIC: 27
PO BOX 942879, SACRAMENTO, CA 94279-0027

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City of Placerville
Measure L Sales Tax Receipts-3rd Quarter

a	b	c	d	e
Dates	2022	2023	\$ Increase/ (Decrease)	d ÷ b % Increase/ (Decrease)
Advance (September)	\$ 283,285.13	\$ 288,780.29	\$ 5,495.16	
Advance (October)	186,400.93	199,234.84	12,833.91	
Quarterly Adjustment (November)	270,142.69	281,400.19	11,257.50	
<i>Total quarter ended September 30th before adjustments</i>	739,828.75	769,415.32	29,586.57	4.00%
Less: Prior Period Adjustments	(149,939.63)	(167,667.02)	(17,727.39)	
<i>Total quarter ended September 30th after adjustments</i>	\$ 589,889.12	\$ 601,748.30	\$ 11,859.18	2.01%

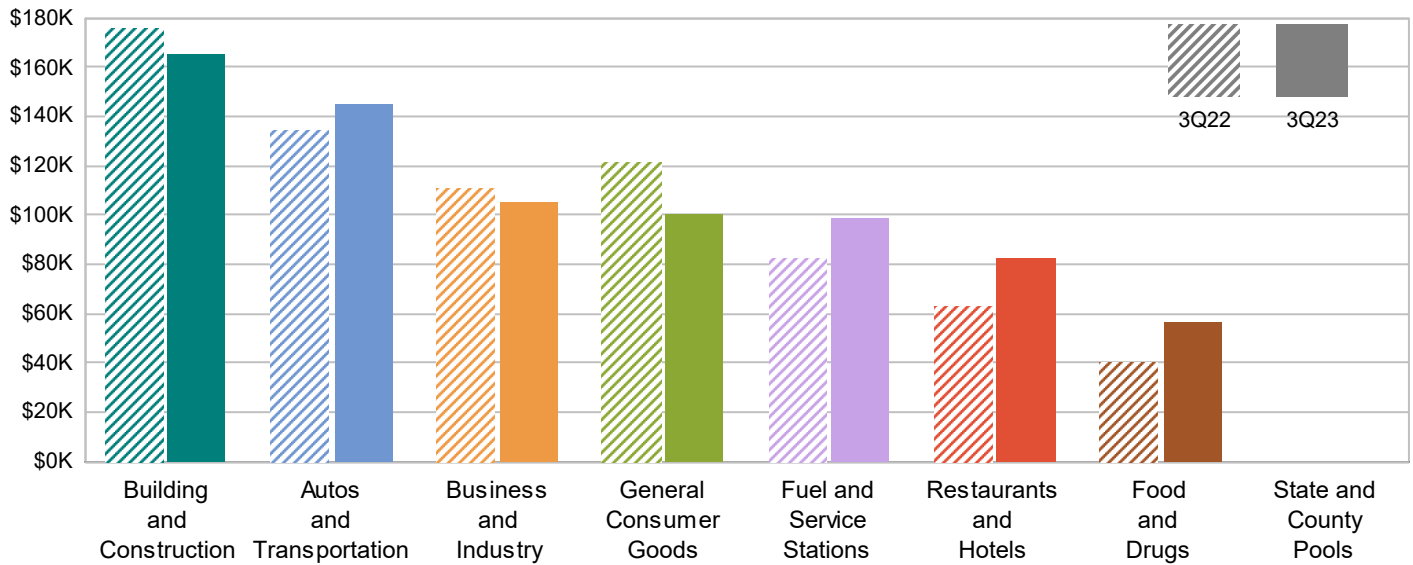


CITY OF PLACERVILLE MEASURE L

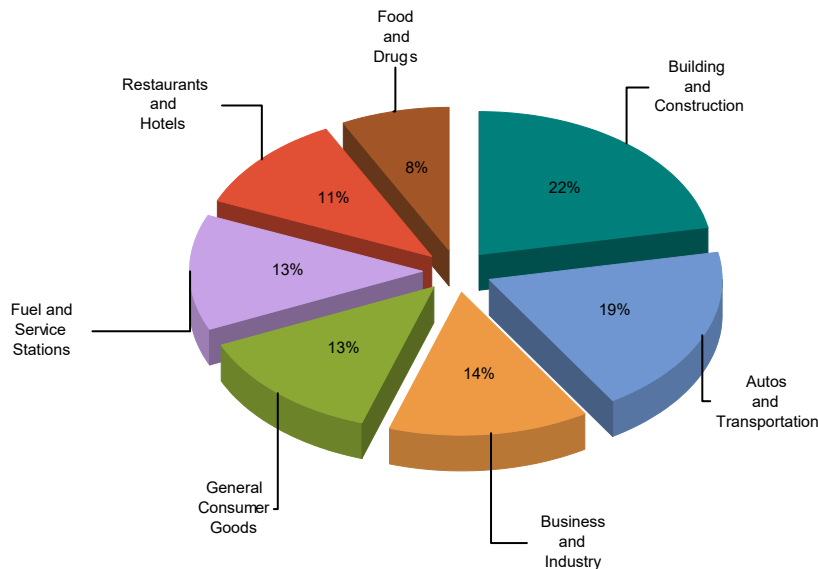
MAJOR INDUSTRY GROUPS

Major Industry Group	Count	3Q23	3Q22	\$ Change	% Change
Building and Construction	428	164,965	176,146	(11,181)	-6.3%
Autos and Transportation	629	145,347	134,472	10,875	8.1%
Business and Industry	3,259	105,161	111,451	(6,289)	-5.6%
General Consumer Goods	2,318	101,003	121,533	(20,530)	-16.9%
Fuel and Service Stations	52	99,051	82,622	16,429	19.9%
Restaurants and Hotels	152	82,787	63,234	19,554	30.9%
Food and Drugs	100	57,236	40,492	16,744	41.4%
Transfers & Unidentified	1,383	13,864	9,878	3,986	40.4%
State and County Pools	-	0	0	0	-N/A-
Total	8,321	769,415	739,829	29,587	4.0%

3Q22 Compared To 3Q23



3Q23 Percent of Total

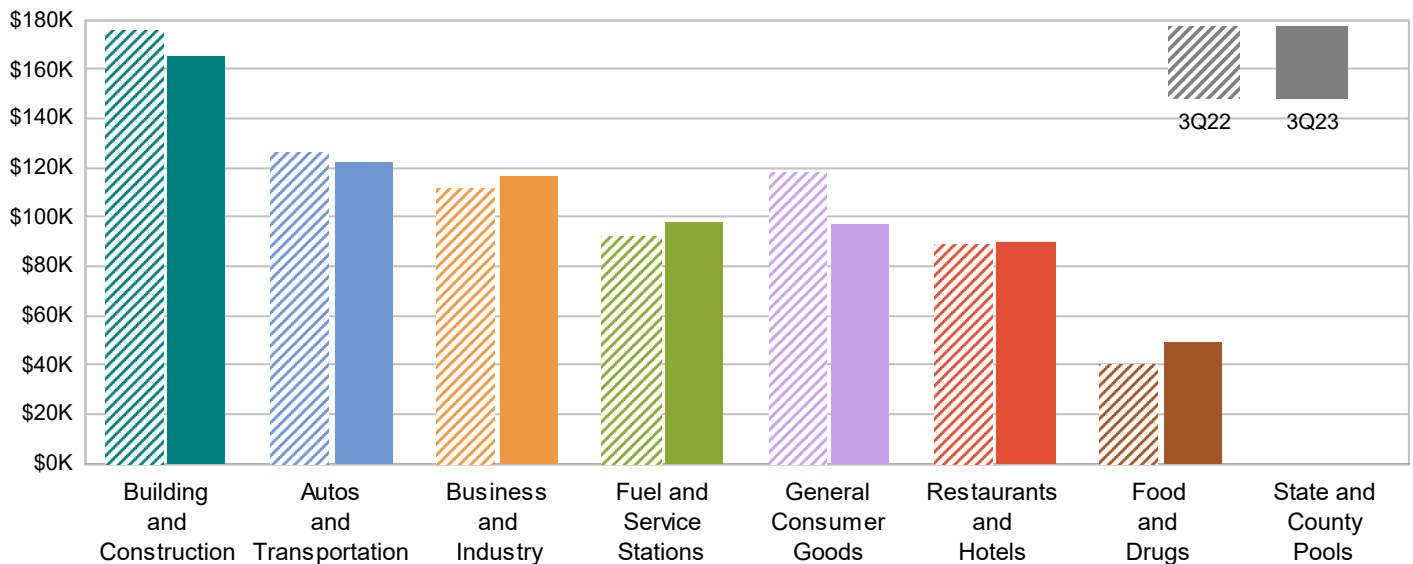


CITY OF PLACERVILLE MEASURE L

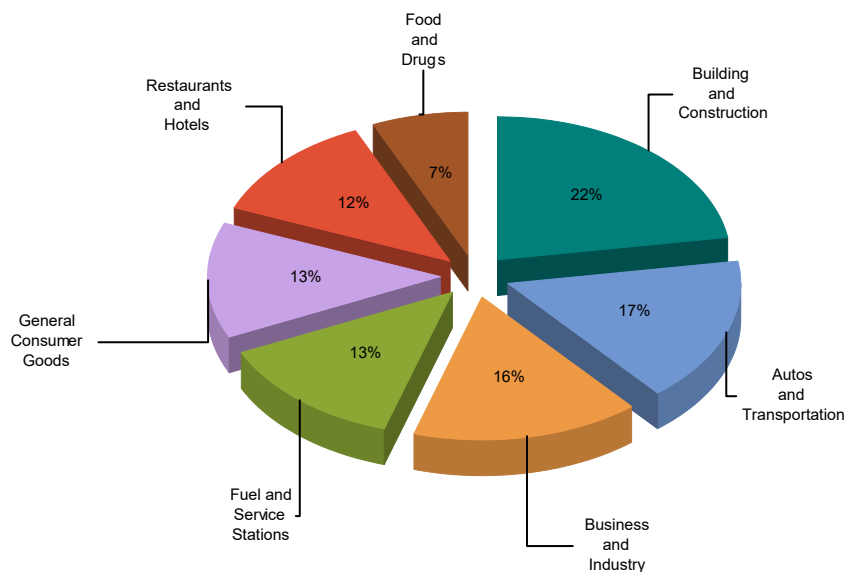
MAJOR INDUSTRY GROUPS

Major Industry Group	Count	3Q23	3Q22	\$ Change	% Change
Building and Construction	428	165,348	175,951	(10,603)	-6.0%
Autos and Transportation	629	122,782	126,675	(3,893)	-3.1%
Business and Industry	3,259	116,906	111,966	4,940	4.4%
Fuel and Service Stations	52	97,812	92,161	5,651	6.1%
General Consumer Goods	2,318	97,190	118,245	(21,054)	-17.8%
Restaurants and Hotels	152	89,970	88,926	1,045	1.2%
Food and Drugs	100	49,451	40,713	8,738	21.5%
Transfers & Unidentified	1,383	11,295	8,931	2,365	26.5%
State and County Pools	-	0	0	0	-N/A-
Total	8,321	750,754	763,567	(12,813)	-1.7%

3Q22 Compared To 3Q23



3Q23 Percent of Total



CITY OF PLACERVILLE
Statement of Net Position
Measure L Fund
Fiscal Year 2023/2024
As of September 30, 2023

Assets:

Cash and investments	\$ 7,508,322
Receivables:	
Accounts	-
Interest	-
Total Assets	<u>7,508,322</u>

Liabilities:

Accounts payable	-
Due to other funds	-
Total Liabilities	<u>-</u>

Net Position:

Unrestricted	<u>7,508,322</u>
Total Net Position	<u><u>\$ 7,508,322</u></u>

Authorized Fund Balance Commitments:

Placerville Station II-Overlay (CIP #407081)	\$ 245,607
Placerville Station II-Mosquito Road Waterline Replacement (CIP #407082)	358,360
Sewer Line Relocation-Clay Street to Locust Street (CIP #41202)	322,776
Placerville Drive Bridge Widening (CIP #41410)	87,246
Broadway Sidewalks (CIP #41606)	454,556
Placerville Drive Bicycle and Pedestrian Facility Improvements (CIP #41816)	100,000
Canal Street Reconstruction (CIP #41821)	67,445
Inflow & Infiltration Reduction (CIP #41824)	91,579
Cedar Ravine Road Sewer Line Replacement (CIP #41825)	154,597
Ray Lawyer Drive Pavement Rehabilitation-From Placerville Drive to Fair Lane and Armory Drive (CIP #41906)	29,994
Conrad Street Sewer Line Replacement-Coloma Street to Cottage Street (CIP #41916)	200,550
Broadway Maintenance Project-From Mosquito Road to Schnell School Road (CIP #42003)-to balance	1,030,453

CITY OF PLACERVILLE
Statement of Net Position
Measure L Fund
Fiscal Year 2023/2024
As of September 30, 2023

Storm Drain Replacement at the Intersection of Broadway and Schnell School Road (CIP #42004)	10,654
Water Valve Replacement (CIP #42007)	141,980
Benham Street Pavement Rehabilitation (CIP #42103)	21,444
Lead Water Service Replacement (CIP #42106)	141,785
Modular Treatment Unit (MTU) No. 1 Servicing and Underdrain Replacement (CIP #42107)	190,000
Dimity Lane Repaving (CIP #42203)	14,054
Coon Hollow Road Repaving (CIP #42204)	3,638
Middletown Road Repaving (CIP #42205)	7,179
Thompson Way Repaving (CIP #42206)	146,417
Sherman Street Repaving (CIP #42208)	47,176
Cedar Ravine Culvert Replacement (CIP #42211)	25,000
Annual Storm Drain Compliance (CIP #42212)	39,062
Smith Flat Road Storm Drain and Paving (CIP #42213)	300,000
Bedford Avenue Utilities and Repaving (CIP #42214)	25,000
Coloma Street Utilities and Repaving (CIP #42215)	25,000
Ronald Loop Utilities and Repaving (CIP #42216)	25,000
Lewis Street Utilities and Paving (CIP #42217)	25,000
Clark Street Utilities and Paving (CIP #42218)	25,000
Darlington Avenue Utilities and Paving (CIP #42219)	25,000
Lead Water Service Replacement (CIP #42220)	38,406
Conrad Street Water Main Replacement (CIP #42221)	25,000
Cottage Street Water Main Replacement (CIP #42222)	25,000
Miller Way Sewer Line and Waterline Replacement (CIP #42223)	25,000
Local Roadway Safety Plan (CIP #42248)	2,640
Clay Street Patch Paving and Slurry-From Coleman Street to Franklin Court (CIP #42250)	60,000
Martin Lane Maintenance (CIP #42311)	25,000
Conrad Court Maintenance (CIP #42312)	25,000
Bee Street Maintenance (CIP #42313)	25,000
Coleman Street Maintenance (CIP #42314)	25,000
Pleasant Street Maintenance (CIP #42315)	25,000

CITY OF PLACERVILLE
Statement of Net Position
Measure L Fund
Fiscal Year 2023/2024
As of September 30, 2023

Hocking Street Culvert Repair Improvements (CIP #42316)	50,000
Reservoir Street Maintenance (CIP #42317)	50,000
Sacramento Street Maintenance (CIP #42318)	50,000
Jacquier Road Paving (CIP #42319)	200,000
Storm Drain Replacement-Upper Broadway and Point View Drive (CIP #42320)	150,000
Annual Patch Paving and Maintenance-Various Locations (CIP #42321)	140,000
Annual Street Striping and Signage Maintenance-Various (42322)	120,000
Upper Main Street Maintenance (CIP #42323)	125,000
Sheridan Street Paving (CIP #42324)	82,432
Mallard Lane Maintenance (CIP #42325)	25,000
Washington Street Maintenance (CIP #42326)	25,000
Bear Rock Road Rehabilitation (CIP #42327)	19,818
Annual Water Distribution Maintenance-Various Locations (CIP #42329)	120,000
Lead Water Service Line Replacement (CIP #42330)	150,000
Annual Sewer Collection System Maintenance-Various Locations (CIP #42331)	50,000
Water Reclamation Facility Driveway Paving (CIP #42333)	60,000
Gravity Belt Thickener Poly Blend Unit Replacement (CIP #42334)	35,000
Activated Sludge Pump No. 3 Replacement (CIP #42335)	25,000
Forni Road Storm Drain Repair (CIP #42345)	112,669
Construction Reserve	1,235,805
Operating Reserve	-
Total Authorized Fund Balance Commitments	<u><u>7,508,322</u></u>
Unassigned Fund Balance:	<u><u>-</u></u>
Total Ending Fund Balance	<u><u>\$ 7,508,322</u></u>

CITY OF PLACERVILLE

Statement of Revenues, Expenses and Changes in Net Position Measure L Fund

Fiscal Year 2023/2024

As of September 30, 2023

	Adopted Budget	Actual	\$ Remaining Budget	% Remaining Budget
Operating Revenues:				
Sales tax	\$ 2,941,000	\$ 288,780	\$ 2,652,220	90.18%
Total Operating Revenues	<u>2,941,000</u>	<u>288,780</u>	<u>2,652,220</u>	90.18%
Operating Expenses:				
General and administrative	-	-	-	0.00%
Total Operating Expenses	<u>-</u>	<u>-</u>	<u>-</u>	0.00%
Operating Income (Loss)	<u>2,941,000</u>	<u>288,780</u>	<u>2,652,220</u>	90.18%
Nonoperating Revenues and (Expenses):				
Interest earnings	76,000	-	76,000	100.00%
Total Nonoperating Revenues	<u>76,000</u>	<u>-</u>	<u>76,000</u>	0.00%
Income (Loss) Before Transfers	3,017,000	288,780	2,728,220	90.43%
Transfers in	-	-	-	0.00%
Transfers out	-	-	-	0.00%
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	
Net Income (Loss)	3,017,000	288,780	2,728,220	
Net Position:				
Beginning of year		<u>7,219,542</u>		
End of year		<u><u>\$ 7,508,322</u></u>		

City of Placerville
Unfunded/Under Funded Measure L Fund Projects
Fiscal Year 2023/2024
As of September 30, 2023

Project Title	Project Code	Committee Recommended Measure L Fund Budget	Available Measure L Funding to Date	Unfunded Amount
Broadway Sidewalks	41606	\$ 300,000	\$ 300,000	\$ -
Placerville Drive Bike and Pedestrian Facility Improvements	41816	150,000	-	150,000
Broadway Maintenance Project-From Mosquito Road to Schnell School Road	42003	1,000,000	217,524	782,476
Annual Water Valve Replacement	42207	50,000	-	50,000
Annual Storm Drain Compliance	42212	40,000	-	40,000
Smith Flat Road Storm Drain and Paving	42213	100,000	-	100,000
Local Roadway Safety Plan	42248	25,000	-	25,000
Annual Road Patch Paving and Maintenance - Various Locations	42321	50,000	-	50,000
Annual Striping and Signage Maintenance-Variou Locations	42322	50,000	-	50,000
Annual Water Distribution Maintenance Project-Variou Locations	42329	50,000	-	50,000
Canal Street Phase 1 - Combella Road to Cougar Lane	42402	111,728	-	111,728
Canal Street Phase 1A - Combella Road Sidewalk	42403	101,510	-	101,510
Canal Street Phase 2 - Cougar Lane to US Highway 50	42404	90,000	-	90,000

City of Placerville
Unfunded/Under Funded Measure L Fund Projects
Fiscal Year 2023/2024
As of September 30, 2023

Project Title	Project Code	Committee Recommended Measure L Fund Budget	Available Measure L Funding to Date	Unfunded Amount
Pierroz Road and Cold Springs Road Storm Drain	42405	25,000	-	25,000
Debbie Lane Storm Drain Maintenance	42406	50,000	-	50,000
Wiltse Road Storm Drain	42407	200,000	-	200,000
Measure L Fund Construction Reserve	N/A	803,308	-	803,308
Total		\$ 3,196,546	\$ 517,524	\$ 2,679,022

City of Placerville
Engineering Department
Current vs. Proposed Staffing
As of February 2, 2024

Department Staff by Position	Adopted 2023/2024	Proposed 2024/2025	Proposed 2025/2026
City Engineer	1.0	1.0	1.0
Senior Engineer	2.0	2.0	2.0
Associate Engineer	1.0	1.0	1.0
Administrative Assistant	0.5	0.5	0.5
Engineering Specialist	1.0	1.0	1.0
Water Reclamation Facility Chief Plant Operator	1.0	1.0	1.0
Water Reclamation Facility Operator IV	1.0	0.0	0.0
Water Reclamation Facility Operator III	2.0	1.0	1.0
Water Reclamation Facility Operator III DOIC	0.0	2.0	2.0
Lab Director	1.0	1.0	1.0
Lab Assistant^	0.0	0.0	1.0
Senior Maintenance Mechanic	1.0	1.0	1.0
Maintenance Mechanic^	0.0	1.0	1.0
Water Reclamation Facility Operator II*	3.0	3.0	3.0
Total	14.5	15.5	16.5

*Water Reclamation Facility Operator II and III positions are subject to annual recommendations by the City Manager based upon employee wastewater certification changes.

^Both the Maintenance Mechanic and Lab Assistant positions are preliminary recommendations that are subject to change.

City of Placerville
Public Works Department
Current vs. Proposed Positions
As of February 2, 2024

Department Staff by Position	Adopted 2023/2024	Proposed 2024/2025	Proposed 2025/2026	Proposed 2026/2027
Public Works Director	1.0	1.0	1.0	1.0
Deputy Public Works Director	0.0	1.0	1.0	1.0
Public Works Superintendent	1.0	0.0	0.0	0.0
Senior Maintenance Worker	2.0	2.0	2.0	2.0
Maintenance Worker II*	3.0	3.0	3.0	3.0
Maintenance Mechanic	1.0	1.0	1.0	1.0
Maintenance Worker I*	3.0	3.0	3.0	3.0
Traffic Maintenance Worker	1.0	1.0	1.0	1.0
Water Meter Technician	1.0	1.0	1.0	1.0
Utility Services Specialist	1.0	2.0	3.0	4.0
Administrative Assistant	0.5	0.5	0.5	0.5
Total	14.5	15.5	16.5	17.5

*Both Maintenance Worker I and II positions are subject to annual recommendations by the City Manager based upon employee water and/or wastewater certification changes.

Maintenance Mechanic

Senior Maintenance Mechanic

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general supervision (Maintenance Mechanic) or direction (Senior Maintenance Mechanic) of the Wastewater Plant Supervisor, performs minor and major repairs and maintenance at the water and wastewater treatment facilities, lift, and pumping stations; performs a variety of routine to complex preventative and corrective maintenance on a wide variety of pumps, engines, and other equipment related to water and wastewater treatment facilities, lift, and pumping stations; operates and maintains a variety of hand and power tools and equipment; and maintains a variety of records.

IDENTIFYING CHARACTERISTICS

Maintenance Mechanic

This is the journey level class in the Maintenance Mechanic series. Incumbents in this class perform journey-level duties associated with maintenance and repair of the City's water and wastewater treatment plants, lifting, and pumping stations. Positions assigned to this class are expected to perform the full range of duties as assigned, working independently, applying program knowledge, and exercising judgment and initiative. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit. This class is distinguished from the Senior Maintenance Mechanic in that the latter performs the most complex duties associated with maintenance and repair of the City's water and wastewater treatment plants, lifting, and pumping stations. Advancement to the Senior level is based on demonstrated proficiency in performing the assigned functions, and is at the discretion of higher level supervisory or management staff.

Senior Maintenance Mechanic - This is the advanced journey level class in the Maintenance Mechanic series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including performing the more technical work of the unit and providing administrative support to the assigned unit. Senior Maintenance Mechanics differ from the Maintenance Mechanic by having greater responsibility, autonomy, and discretion in planning and completing a wide variety of activities. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility. Positions in this class are flexibly staffed and are normally filled by advancement from the Maintenance Mechanic level, or when filled from the outside, have prior experience.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Performs routine to complex mechanical work in the maintenance, repair, overhauling, and/or rebuilding of equipment, components, pumps, valves, electrical motors, and engines

City of Placerville
Maintenance Mechanic/
Senior Maintenance Mechanic

associated with and used in water and wastewater treatment plants, lifting, and pumping stations.

2. Performs routine to complex preventative mechanical maintenance by inspecting and cleaning equipment, changing out lubricating fluids, repacking bearings, adjusting and replacing belts, gear boxes, pistons, filters, valves, gaskets, and other related parts.
3. Performs routine to complex corrective mechanical maintenance by troubleshooting cause of malfunction using visual inspection and precision measuring and testing instruments and replacing or repairing broken parts such as gauges, gaskets, plugs, coils, wires, bearings, valves, pistons, rings, crankshafts, and pumps.
4. Rebuilds a wide variety of equipment by disassembling, cleaning, and repairing mechanical malfunctions; reassembles and tests equipment to ensure that it is in proper working condition.
5. Responds to plant emergencies and problems as required; makes emergency field repairs; responds to after hour emergencies when called upon to do so.
6. Operates and maintains a variety of hand tools, power tools, pneumatic tools, and other equipment in the performance of assigned mechanical duties.
7. Maintains a variety of records on operations and activities; maintains preventative maintenance records and schedules.
8. Ensures and adheres to safe work practices and procedures.
9. Participates in special projects as assigned.
10. Assists with other maintenance functions within the City as assigned.
11. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

1. Operations, services, and activities of water and wastewater treatment facilities, lift, and pumping stations.
2. Methods, techniques, tools, equipment, and materials used in the maintenance and repair of large pumps and motors utilized in water and wastewater operations.
3. Electrical theory related to the repair of pumps, motors, and related equipment.
4. Methods and techniques of performing diagnostic troubleshooting services.
5. Operating and maintaining a variety of hand and power tools and equipment.
6. Principles and practices of record keeping.
7. Occupational hazards and standard safety practices.
8. Pertinent federal, state, and local laws, codes, and regulations.

City of Placerville
Maintenance Mechanic/
Senior Maintenance Mechanic

Ability to:

1. Perform a variety of routine to complex repair, maintenance, servicing, and cleaning tasks involving pumps, motors, and valves.
2. Troubleshoot, repair, and maintain a variety of routine to complex mechanical equipment in the treatment plant.
3. Accurately diagnose mechanical repair needs.
4. Perform routine to complex preventative and corrective maintenance on assigned equipment.
5. Operate a variety of maintenance and repair equipment in a safe and effective manner.
6. Tests, make repair to, and perform preventive maintenance on motors, pumps, valves and other equipment used in wastewater system.
7. Read and understand technical manuals, blueprints, shop drawings, and sketches.
8. Perform heavy manual labor.
9. Perform assigned work in accordance with appropriate safety practices and regulations
10. Maintain a variety of repair records.
11. Work independently in the absence of supervision.
12. Perform a variety of semiskilled electrical maintenance work.
13. Follow safe work practices.
14. Understand and carry out oral and written directions.
15. Communicate clearly and concisely, both orally and in writing.
16. Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Maintenance Mechanic

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

City of Placerville
Maintenance Mechanic/
Senior Maintenance Mechanic

Two years experience in the repair and maintenance of mechanical and electrical equipment such as pumps, motors, valves, and engines.

Senior Maintenance Mechanic

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Three years experience in the repair and maintenance of mechanical and electrical equipment such as pumps, motors, valves, and engines at a level comparable to a Maintenance Mechanic with the City of Placerville.

License or Certificate:

Possession of, or ability to obtain, an appropriate driver's license.

Possession of the California Water Environment Association (CWEA) Laboratory Analyst Grade II certificate.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Wastewater treatment plant and field environment; exposure to noise, dust, grease, fumes, gases, potentially hazardous chemicals, electrical energy, and inclement weather conditions including wet and/or humid conditions; work around water or wastewater; work on slippery surfaces; regularly work near moving mechanical parts; and work around moderately loud noise levels; incumbents may be required to work evenings, nights, and weekends.

Physical:

Primary functions require sufficient physical ability and mobility to work in a wastewater treatment plant and field environment; walk, stand, and sit for prolonged periods of time; frequently stoop, bend, kneel, crouch, crawl, climb, reach, and twist; push, pull, lift, and/or carry moderate to heavy amounts of weights; operate assigned equipment and vehicles; ability to verbally communicate to exchange information.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

Date Established: Date
Date Revised: June, 2004
Johnson & Associates

City of Placerville
Public Works Department
Proposed Positions
As of February 2, 2023

Utility Services Technician Position:

- Addition of USA locating to job description due increased regulations
- Job Description requires Grade 2 Water Distribution Certification
- Addresses increased workload due to 2020 legislation and regulations
- Modernization of equipment used to complete USA locating (GPR, online portal, GIS map updates, frequency locator)
- One of the greatest potentials for risk of digging in the wrong place if not completed properly

Fire Hydrant Maintenance

- Currently maintained and serviced when issues are reported, goal is to move to proactive annual maintenance. In the past year, four non-operational hydrants were discovered
- Hydrant locations are generally “dead end lines” flushing helps maintain higher water quality and distribution system maintenance while lessening internal pipe scale and buildup, extending the life of pipes
- Risk of additional damage if not functioning during fire related emergencies

Distribution System Valve Maintenance

- Valves are our greatest tool in isolating smaller sections of the Distribution System for repairs during line breaks to minimize impacts to residents
- Proactively cleaning valve boxes and exercising them greatly extends their usable lives
- Staff regularly find valve boxes filled with sediment and non-operational, usually during an emergency main break
- Replacing nonfunctional valves costs \$10,000-15,000 each

Deputy Director of Public Works Position:

- Would replace the Public Works Superintendent position
- USA locating and sewer lift station SCADA would be delegated to the Utility Services Technician position
- Responsible for managing additional regulations, sampling, and reporting requirements
- Responsible for the Public Works Department when Director of Public Works is unavailable

UTILITY SERVICES TECHNICIAN

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

SUMMARY DESCRIPTION

Under general supervision of the Director of Community Services, performs a wide variety of specialized activities related to the water and wastewater systems including routine maintenance, water quality sampling, and regulatory compliance; assists in the development of and implements the City's Cross Connection Control Program; conducts cross-connection control surveys of existing water customers and ensures proper backflow prevention is in place; maintains inventory and log of annual inspection and testing of backflow prevention devices as mandated by the California Department of Public Health (CDPH); inspects the water distribution system to prevent cross-contamination; assists in the development of a valve exercise program to verify maintenance and operations of distribution system valves; creates a flushing program consistent with CDPH requirements; routine sampling and monitoring for bacteriological, disinfection byproducts, chlorine residual, lead & copper, and other elements as required by CDPH. Inspects and maintains pressure regulating stations and pressure relief valves.

IDENTIFYING CHARACTERISTICS

This is an experienced level position in the city maintenance and utility services. The primary duties of the position focus on water quality sampling, cross-connection control program implementation, valve exercising, , and dead-end flushing. Positions assigned to this class are expected to perform the full range of duties as assigned, working independently, applying program knowledge, and exercising judgment and initiative while having a great deal of public contact. Positions at this level receive only occasional instruction or assistance as new or unusual situations arise, and are fully aware of the operating procedures and policies of the work unit.

REPRESENTATIVE DUTIES

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Performs cross connection control inspections to ensure quality of potable water is being delivered to customers; ensures conformance with federal, state, and local backflow and cross connection regulations.
2. Inspects and tests new backflow installations for compliance; ensures backflow devices are properly installed to protect against backflow, back-siphonage, and back-pressure; prepares reports as necessary.
3. Maintains a database of all Backflow Prevention Devices (BPD) installed in City water distribution system.
4. With the assistance of the Engineering Division, prepares Requests for Proposals for annual contract inspection of all BPD in the City system.
5. Maintains a log of annual pass/fail results. Generates and sends notices of failed tests and the requirement to have BPD repaired and re-tested, follow-up notices, and final notices.
6. Receives, investigates, reviews, and responds to customer complaints regarding cross connections and water quality; resolves complaints in a timely and efficient manner.

CITY OF PLACERVILLE
Utility Services Technician (*Continued*)

7. Exercises and maintains distribution system valves using manual and motorized tools; inspects valves and similar equipment on-site and performs scheduled exercising as required to maintain proper working order; documents exercising and maintenance activities for inclusion in the annual water report.
8. Inspects, repairs and maintains pressure reducing stations and pressure relief valves.
9. Operates a variety of construction and maintenance equipment and hand and power tools including a service truck, portable valve exercising and vacuuming equipment, field water quality meters, and backflow device tester.
10. Oversees a flushing program consistent with CDPH requirements and schedules and coordinates with streets and roads crew the periodic flushing program. Coordinates with supervisor for noticing to residents in the area affected by the flushing activities. Complies with state regulations for discharge to surface waters.
11. Monitors chlorine residual levels, disinfection byproducts, routine bacteriological monitoring, lead, copper, radon, MTBE, and other chemical and bacteriological elements as required by CDPH. Prepares and delivers summary reports to CDPH and maintains organized files.
12. Prepares draft Annual Reports for the water distribution systems.
13. Performs sampling of water and wastewater discharges and receiving waters during planned or unplanned events. Deliver samples to wastewater treatment plant laboratory or private lab if after hours.
14. Serves as liaison between the City and outside agencies regarding assigned duties and activities; responds to and provides information as necessary.
15. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
16. May assist with reading and testing water meters as necessary.
17. Performs related duties as required.
18. Fills on-call assignments as directed by supervisor.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics of water distribution systems.
Operations, services, and activities of a cross connection control program.
Practices, principles, and techniques of cross connections.
Basic legal requirements of cross connections.
Backflow devices and cross connection control problems and their prevention.
Operational characteristics of maintenance and construction equipment and tools used in work activities.
Proper procedures used in the maintenance and repair of hand and power tools.
Principles and practices of customer services.

CITY OF PLACERVILLE
Utility Services Technician (Continued)

Office procedures, methods, and equipment including computers.
Basic mathematical principles.
Basic principles and practices of record keeping.
Occupational hazards and standard safety practices.
Pertinent federal, state, and local laws, codes, and regulations.
Knowledge and principles of pressure regulating stations and pressure relief valves.

Ability to:

Perform inspections on water distribution and collections systems.
Perform a full range of skilled tasks involved in the exercising and servicing of the water distribution system.
Exercise and maintain distribution valves.
Interpret, apply, and enforce pertinent rules and regulations.
Interpret and explain cross connection and water quality regulations.
Analyze and interpret the results of a variety of cross connection control tests and tests of water.
Operate a variety of maintenance equipment and tools including light power driven equipment and hand tools in a safe and effective manner.
Perform heavy manual labor.
Perform assigned work in accordance with appropriate safety practices and regulations.
Operate office equipment including computers and supporting software applications.
Maintain accurate records and prepare appropriate reports.
Work independently in the absence of supervision.
Understand and carry out oral and written directions.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Collect samples during a domestic or wastewater discharge, per permit standards, during and after hours.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

Equivalent to the completion of the twelfth grade.

Experience:

Five years of water and sewer maintenance experience.

License or Certificate:

Possession of, or ability to obtain, an appropriate driver's license.
Possession of a Grade II Water Distribution Operator Certificate or the ability to obtain the Certificate within one-year of appointment.
Possession of a Backflow Prevention Tester Certification within twelve (12) months of appointment.
Possession of a Cross Connection Control Specialist Certification within twelve (12) months of appointment.
Grade I Sewer Collection System Maintenance certification desirable.

CITY OF PLACERVILLE
Utility Services Technician (Continued)

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Indoor and outdoor environments; travel from site to site; exposure to noise, dust, grease, smoke, fumes, gases, electrical currents, toxic agents/chemicals, and inclement weather conditions; work with or in water; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain.

Physical: Primary functions require sufficient physical ability and mobility to work in a field environment; walk, stand, and sit for prolonged periods of time; frequently stoop, bend, kneel, crouch, crawl, climb, reach, and twist; push, pull, lift, and/or carry moderate to heavy amounts of weights; operate assigned equipment and vehicles; ability to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction.

Hearing: Hear in the normal audio range with or without correction.

Date Established: 4/25/02
Dates Revised: June, 2004; June, 2013
Johnson & Associates

City of Placerville
Proposed Alternative Service Level Request Summary
As of February 2, 2024

Description	Total Cost	General Fund	Water Fund	Sewer Fund
<i>Engineering Department</i>				
Less: Water Reclamation Facility Operator IV Position	\$ (159,726.82)	\$ -	\$ -	\$ (159,726.82)
Add: Water Reclamation Facility Operator III Position	148,959.49	-	-	148,959.49
Add: Water Reclamation Facility Operator III DOIC Position Enhancement (2.00 FTE)	10,786.47	-	-	10,786.47
Add: Maintenance Mechanic Position^	138,495.24	-	-	138,495.24
Add: Lab Assistant Position^	131,387.21	-	-	131,387.21
Subtotal Engineering Department	269,901.59	-	-	269,901.59
<i>Public Works Department</i>				
Add: Deputy Public Works Director Position	171,493.55	57,158.80	57,158.80	57,175.95
Less: Public Works Superintendent Position	(164,113.51)	(32,822.70)	(98,468.10)	(32,822.70)
Add: 3.00 FTE Utility Services Specialist Positions	397,827.29	-	198,913.65	198,913.65
Subtotal Public Works Department	405,207.33	24,336.10	157,604.34	223,266.89
Total Engineering Department and Public Works Department	\$ 675,108.92	\$ 24,336.10	\$ 157,604.34	\$ 493,168.48
1.00% Rate Increase		N/A	\$ 24,513.00	\$ 72,127.00
Equivalent Rate Increase		N/A	6.43%	6.84%

^Both the Maintenance Mechanic and Assistant Lab Director positions are preliminary recommendations that are subject to change.

City of Placerville
Measure H Fund Budget Analysis
As of February 2, 2024

Description	Adopted Fiscal Year 2023/2024 Budget	Draft Proposed Budget	Increase/ (Decrease)
Projects and Reserves	\$ 955,930	\$ 455,930	\$ (500,000)
Sewer Enterprise Fund Debt Service^	516,070	1,016,070	500,000
Total	\$ 1,472,000	\$ 1,472,000	\$ -

^The proposed additional debt service for the Sewer Enterprise Fund would be up to a maximum of \$500,000 or a total of \$1,016,070.

CIP Projects that Could be Affected by Budgeting an Additional \$500,000 for Debt Service:

The Sewer Relocation - Clay Street to Locust Avenue project (CIP #41202) would be most significantly affected by this proposed plan. The project is currently heading into final design, and construction is anticipated in Fiscal Year 2025/2026. The construction phase is not currently funded, and staff is recommending the Measure H Fund pay for the project. The current cost estimate is approximately \$3,000,000, which includes soft costs for construction engineering and inspections. A reduction in Measure H funds for CIP projects would delay this project by at least a year. This would trickle down and affect the implementation of other Measure H sewer projects that are currently in the design/environmental phase, like the Acacia Way Sewer Line Replacement project (CIP #42332) with estimated construction in Fiscal Year 2027/2028.